**The 3rd MCI Project Meeting Agenda**

Team 7

*The 3rd MCI group Project client meeting will be held via Zoom at 2:15 pm on 25th March 2021*

**Chair**: Fangyu Yuan

**Secretary**: Haoyu Wang

**Attendance**:

Aditya Chourasia (Team 8)

Chun Yee Herman Lai (Team 7)

Fangyu Yuan (Team 7)

Haoyu Wang (Team 7)

Ian Knight (supervisor/client)

Jinchen Song (Team 8)

Luoyang Xing (Team 8)

Nivedita Potluri (Team 8)

Zhendong Shi (Team 7)

**Apologies**: None

**1 Agenda**

* Review Pitch presentation
* Advise on business case & milestone plan
* Report problems and solutions
* Report action progress
* Question

**2 Problem & solution**

As we discussed with team 8, we decided to create ourselves a database to store the data that scraped from course planner. However, we failed to connect our local server to team 8’s database. Here are the options we could take:

* + Team 8 might convert the data to spreadsheet
  + Or we might try to get data without a local database

**3 Action Progress**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *No.* | *Action items* | *Person Responsible* | *Due Date* | *Status* |
| 1 | Get access to Team 8’s local database | Chun Yee Herman Lai | 21/3/2021 | Completed |
| 2 | Research on the structure of MS Shift API | Chun Yee Herman Lai | 25/3/2021 | Completed |
| 3 | Decide language to work on MS Shift API | Chun Yee Herman Lai | 25/3/2021 | Completed |
| 4 | Structure pitch presentation | Chun Yee Herman Lai | 27/3/2021 | In progress |
| 5 | Get access to Team 8’s local database | Fangyu Yuan | 21/3/2021 | Completed |
| 6 | Research on the structure of MS Shift API | Fangyu Yuan | 25/3/2021 | Completed |
| 7 | Decide language to work on MS Shift API | Fangyu Yuan | 25/3/2021 | Completed |
| 8 | Structure pitch presentation | Fangyu Yuan | 27/3/2021 | In progress |
| 9 | Get access to Team 8’s local database | Haoyu Wang | 21/3/2021 | Completed |
| 10 | Research on the structure of MS Shift API | Haoyu Wang | 25/3/2021 | Completed |
| 11 | Decide language to work on MS Shift API | Haoyu Wang | 25/3/2021 | Completed |
| 12 | Structure pitch presentation | Haoyu Wang | 27/3/2021 | In progress |
| 13 | Get access to Team 8’s local database | Zhendong Shi | 21/3/2021 | Completed |
| 14 | Research on the structure of MS Shift API | Zhendong Shi | 25/3/2021 | Completed |
| 15 | Decide language to work on MS Shift API | Zhendong Shi | 25/3/2021 | Completed |
| 16 | Structure pitch presentation | Zhendong Shi | 27/3/2021 | In progress |

**4 Question**

* What could we have from the change of role in our school email?
* How could we get access to Microsoft Graph AIP?
* How should we get data from web scraper?

Note: Next meeting will be held on 1st April 2021.